

Required Documents

- Application form with Authorized signatory and company stamp on each and every page.
- **EBS Agreement** on Rs.400-stamp paper or franking from bank for the same. This Agreement has to be duly filled, signed and stamped by an authorized signatory on all pages. **(Attached herewith)**

Â Note - PLEASE DONOT CHANGE ACTUAL FORMAT OF THE AGREEMENT. Directly get printed, first four page on each on Rs.100Â Non Judicial stamp paper.

- **EBS Tripartite Agreement** should be printed on Rs.300-stamp paper or franking from bank for the same. This agreement has to be duly filled, signed and stamped by Authorized signatory on all pages. (We required **2 copies (Original Copies)** of the Agreement with franking of Rs.300 each) **(Attached herewith)**
- Stamp & signature by Authorized signatory on chargeback Letter on organisation's letterhead. **(Attached herewith)**
- **Photo Proof** " Pan card copy & Passport Copy with address page (for all the Directors)
- **Office and Register Address Proof - Ownership** - Electricity bill and Telephone bill OR **Rental** - Rent Agreement copy, Electricity bill and Telephone bill.
- **Residence Address Proof (Signing Authority) - Ownership** - Electricity bill and Telephone bill OR **Rental** - Rent Agreement copy, Electricity bill and Telephone bill.
- **Company Proof - Private Limited Company** - Certificate of Incorporation, MOAAOA (Book Let), Form-32, Company Pan card copy & Board Resolution (Format attached herewith)
- Sales Tax Registration / Income Tax Registration / Municipal Registration Certificate.
- A Letter from Bank stating that you are holding current account in this Bank. (Format attached herewith)
- **Financial Proof** - Current Account statements for last 12 months with Bank seal and Bank Logo OR Audited Balance Sheet with P & L Account statements for last 2 years.
- Existing Payment Gateway statements for last 3 months.